



Studio Days at Saracen House

We get a lot of enquiries about running model Studio Days at Saracen House Studio, so we thought it would be helpful to give you some information about how we run these events, as it may differ from how others organise them.

- We generally only run a maximum of one Studio Day per month; these can be booked many months in advance due to other events and studio bookings, so there may be a delay until we can offer available dates.
- Our customers tend to favour working with established models; that doesn't mean that we never book models that aren't well known.
- We love working with people that co-promote Studio Days; we are running these events in partnership with the models, so time spent promoting your event to your followers is appreciated, the same as we do to ours.
- There are a lot of Studios in this area that run events on a very regular basis with lots of models; we'd never want to stop any model working in any location or studio, however at this time we are only hosting Studio Days at Saracen House with models that are not doing studio days at any other location within a 40 mile radius of Milton Keynes (which includes Northamptonshire, Buckinghamshire and Bedfordshire).
- Bookings are not guaranteed; we work hard to promote your event and have a good track record in filling Studio Days, but they're not guaranteed full day bookings - in the event of your Studio Day not being completely sold out, we will pay the pro-rated agreed hourly rate for each hour sold.
- We will make payment into your bank account on the day of your event. If you prefer payment by different means, please advise us beforehand. You'll need to supply your bank details at the time of booking so we can make payment to you on the day.
- You will be required to sign a receipt for payment, confirming that you are working on a self-employed basis and are responsible for the payment of your own National Insurance and Income Tax.
- We state that images taken on our Studio Days are for non-commercial purposes only. If the photographer wishes to use images for any other purpose than for their own portfolios, they are required to agree this with you beforehand. You are welcome to make a judgement on whether this should carry a reasonable fee, depending on the purpose they are enquiring about.
- Photographers are not required to provide you with images from their booking on your Studio Day. Some may elect to do for the purposes of your use on your portfolio. Please be aware that you do not have any editorial control over the image afterwards and we expect your feedback to the photographer after the event to be polite and professional.
- Models are not allowed to offer additional levels, over the advertised ones, to photographers for their Studio Day shoot.
- We do not pay travel, accommodation or food expenses on Studio Days; we will provide you with light refreshments during your visit and there is a local store that offers snacks, sandwiches etc that's open seven days a week, or feel free to bring your own, we've got a fridge and microwave available for use.
- You are responsible for making your own travel arrangements to your Studio Day and be at the studio in good time, ready to start shooting on-time. We'd suggest arriving around half an hour before the first booked slot.
- If you require collecting and dropping off at the railway or bus station, we'll do our best to help. Please check your timetable, allowing additional time to the studio and please let us know in advance of the shoot date. Milton Keynes Central Station is approx 10 mins from our studio, so you'd need to arrive at the station no later than 40 mins prior to your first booking.
- When providing images to us to promote your event, you are responsible for ensuring that you have permission from the photographer for their use for this purpose. Some photographers are happy for you to use an image in your portfolio, but do not allow us to use them on our website, so please check with them first. We're happy to provide a credit or link on our website to any photographer that would wish to be credited. Please advise us when sending the images.



Studio Day Agreement

The Day

At this time we are running four two-hour slots per day, unless otherwise agreed. We have a thirty-minute break in the middle of the day for you to have a break and food. We will try to ensure that shoots are run according to the booked times during the day. We're happy to discuss longer days / different times - we're pretty flexible! We'll do our best to ensure the day runs smoothly and according to time.

9.30am	Arrive at Saracen House Studio
10.00am to 12pm	Shoot 1
12pm to 2pm	Shoot 2
2.00pm	Lunch Break
2.30pm to 4.30pm	Shoot 3
4.30pm to 6.30pm	Shoot 4
6.30pm	Day ends

Payments

We will work alongside you to promote your event as effectively as possible. In the event of a day not selling out we all agree to accept the bookings that have been made and work on a pro-rata basis in terms of sales.

Using the link below, you will need to supply us with your payment method (eg bank details) and sign a receipt for payment on the day. You agree that you are contracted as a freelance model for the purposes of this Studio Day only and that you are responsible for your own employment status, National Insurance and Income Tax payments.

The studio looks to make £30 per hour of your event sold. We cover the costs of the studio, payment processing etc so the hourly rate agreed with you is the amount you will receive. We will set the price paid by the customer and we take all payments from photographers.

Professional Conduct

We expect you to represent Saracen House to the best of your ability, conducting yourself in a professional manner with each of our customers, ensuring that each shoot is delivered to the highest standard. We do not allow for additional or higher levels than those agreed to be performed on any studio day. Please do not contact the photographer after the event asking for them to provide you with images from your shoot with them. Photographers are welcome to offer to send you images if they wish.

We expect you to be on-time for your shoot and come with any items that have been agreed with the photographer and/or the studio. We will work alongside you to promote your event as effectively as possible. In the event of a day not selling out we all agree to accept the bookings that have been made and work on a pro-rata basis in terms of sales.

What to Bring

We'd encourage you to exchange messages with each photographer to discuss if there is anything specific they'd like you to bring (within reason) and if there are any styles of shots they are planning for your shoot. Apart from these specific requests, please bring a good range of outfits, accessories, etc. We have plenty of tea, coffee and biscuits available; we have a fridge and microwave if bringing your own food.

Studio Location

Please familiarise yourself with our location before you set off as the entrance can be tricky to find en-route. Our address is 5 Furtho Court, Towcester Road, Old Stratford, Milton Keynes, MK19 6AN Our contact numbers are 01908 410 092 / 07708 633 961

<https://www.saracenhousstudio.co.uk/how-find-us/>

What's Next?

If you are happy to proceed with a Studio Day at Saracen House Studio, in the first instance (if you haven't already done so) please get in touch with us to express and interest. Whilst we can't promise that everyone will be suitable for a Studio Day, we do promise to consider all applications equally and will always keep your details on file for future days at Saracen House. We do have a limited number of dates available and we do try to work a long way ahead of time, so do bear with us. Please remember that, at this time, we're only holding studio days with models that are not doing any other studio days within a 40 mile radius of Milton Keynes—if this applies to you, sorry, but it's just not for us right now, but give us another shout in around six months and let us know you're still interested.

Once you have agreed a date with us for your Studio Day, please visit this page to complete the booking:

<https://www.saracenhousstudio.co.uk/model>

On this page you can complete all the information for your website page. We'll also need around six images that you have permission from the photographers for us to use to promote your event. We can credit them if they wish.

When supplying images, please send us medium resolution files to a maximum of 2mb per image if possible. Please also send a range of images that demonstrate your styles for the studio day including portrait shots, fully body and 3/4 length images and at least three images in landscape layout.

info@saracenhousstudio.co.uk